

DEMONSTRATION LESSON 1: 15 minutes – Oral/Written Phonogram Review

Follow the steps for planning and delivering the first demonstration lesson by video. Ensure that the Spalding representative can view your room arrangement, hear student responses, and see children participating in the lesson. Follow these easy steps for a successful lesson.

Directions	Description	OPR	WPR
Step 1: Plan the Lesson	<ul style="list-style-type: none"> Select week and SP objectives in the grade-level Teacher Guide, e.g., 1st Grade, Week 7, SP 1-2. Include lesson plan copied from TG with objectives highlighted when submitting DVD for review. 	<ul style="list-style-type: none"> Use 30 phonograms OPR Steps 1 and 2 (5-6 minutes) 	<ul style="list-style-type: none"> Use 20 phonograms WPR with handwriting focus, e.g., all clock letters begin at 2 on the clock and conform to the rounding of a circle (7-9 minutes)
Step 2: Deliver the Lesson	<ul style="list-style-type: none"> Practice OPR/WPR procedures (see Delivering section of TG); review Spalding observation checklist. Focus on exact procedures with active participation by all students. 	<ul style="list-style-type: none"> ✓ Listen for precise pronunciation, e.g., no elongations of vowel sounds /aaa/ or additions of sound to the consonants /buh/ /kuh/. ✓ Avoid “voice-overs” (saying the sounds with the students) ✓ Avoid repetitive phrases such as “The next phonogram is...” or excessive praise (Good job!) ✓ Maintain professionalism, e.g., avoid terms of endearment (calling students Sweetie Pie, Sugar, Honey excessively). ✓ During OPR, Step 2, ask higher-level thinking questions about the usage of the phonograms in specific words that challenge students’ thinking. 	<ul style="list-style-type: none"> ✓ Set a handwriting focus at the beginning of WPR. ✓ Have students evaluate their own handwriting based on the focus and share with the whole group at the end of WPR. ✓ Require student participation throughout the WPR. ✓ Use delayed feedback procedures if students have practiced the phonograms and can accurately say and write them.
Step 3: Video the Lesson	<ul style="list-style-type: none"> Videotape the lesson and provide the following information on the DVD label: Name, grade, school, week in the Teacher Guide, Demo 1, and date. 		

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Step 4: Mail to SEI	<ul style="list-style-type: none"> • Send to: Spalding Education International, Certification Department, attn. Sydna Zilm 23335 N. 18th Dr., Suite 102, Phoenix, AZ 85027 • Include lesson plan. • Payment (check or PO) should be included also. 		
Demo Expectations	<ul style="list-style-type: none"> • Lesson does not exceed 15 minutes. • <i>Philosophy</i>: Implemented 80% (4 out of 5 are checked S). • <i>Methodology</i>: Implemented 80% (6 out of 7 checked S). 	<ul style="list-style-type: none"> ✓ Procedure is 80% implemented. ✓ 7 out of 9 actions are checked S for Steps 1-2. 	<ul style="list-style-type: none"> ✓ Procedure is 80% implemented. ✓ 6 out 8 actions are checked S.
Feedback from SEI	<ul style="list-style-type: none"> • The assigned SEI Executive Trainer will observe your DVD and send the analysis to the Spalding Certification Department within 2 weeks after receiving it. • SEI Certification Department will send you the analysis with reinforcements/refinements and the date for your next demonstration lesson. • Do NOT tape 2nd observation before receiving feedback. • If you have any questions about planning your lesson or the analysis, please contact Sydna Zilm, Professional Development 		

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	Specialist at szilm@spalding.org or (623) 434-1204 ex. 111		
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